

BRIDGETOWN AGRICULTURAL SHOW

TRADE APPLICATION FORM

Saturday 23 November 2024

**Please read the attached Conditions before completing the form.
All information must be completed for your application to be considered.**

Name of Exhibitor/Contact

Name of Organisation/Business

Postal Address

Phone No.

Email address

Type/Description of Exhibit

	No/size*	Cost	Total
Market Area (outdoors – clothing, garden, household, services, etc.), bay size 3m frontage x 3m depth		\$60 Per 3m bay	\$
Food Court (outdoors – limited number available), bay size 3m frontage x 3m depth		\$70 Per 3m bay	\$
Rowan Hall (indoors – wine, cheese, olives, delicatessen, bread etc.), bay size 3m frontage x 3m depth		\$60 Per 3m bay (singles only)	\$
Sideshow Alley (rides, games) – specify size (charged by frontage). State number of workers on site		\$12 Per m frontage	\$
Commercial/Displays (on oval – water tanks, boats, tractors, machinery, cars, livestock etc.), bay size 5m frontage x 10m depth		\$60 Per 5m bay	\$
Power point – 10 amp (limited number available)		\$25 each	\$
Power point – 15 amp (“ “ “)		\$25 each	\$
Power point – 3 phase (“ “ “)		\$50 each	\$
Entry passes: <i>Two complimentary entry tickets are issued with each application. As all staff need a ticket, discounted extra tickets can be purchased (up to a maximum of 4 extra tickets)</i>	Number (extra)	\$10 each	\$
Payment is not due with this application. An invoice will be issued upon approval. Please be aware that if payment is not received your space may be re-allocated.			TOTAL \$

<p>* Area must include:</p> <p>A. All vehicles including tow-hitches</p> <p>B. Awnings, outside furniture, displays, guy ropes, etc</p> <p>C. Space required for extra vehicles/storage</p> <p>Preferred bay positions will be accommodated where possible. Please note any preferences with your application.</p>	<p>Please sign below acknowledging acceptance of conditions and attach all relevant paperwork, e.g. copies of food stall licence, insurance certificates, plant registration certificate, electrical tagging and submit to:</p> <p>A. <u>By post</u> SHOW ADMINISTRATOR PO BOX 1180 BRIDGETOWN WA 6255</p> <p>B. <u>By email</u> Scanned PDFs of <u>all</u> documents to: ruth689@bigpond.com</p> <p><input type="checkbox"/> Paid by cheque payable to Bridgetown Agricultural Society Inc or</p> <p><input type="checkbox"/> Direct Payment to Westpac BSB: 036 121 Account: 190052</p> <p style="text-align: center;"><i>Payments by Direct Deposit please use exhibitor name as a reference</i></p>
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The stallholder confirms that they have read and understood the attached Conditions, and that any requirements for COVID-19 as set down by the relevant authorities and/or the Society will be complied with.

Signed:	Date:
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BRIDGETOWN AGRICULTURAL SHOW CONDITIONS

Commercial Stall holders shall provide their own Public Liability Insurance for their own particular exhibit and attend the Bridgetown Agricultural Show at their own risk.

1. Food stall holders shall hold appropriate Health Licences. Note: Licence Inspections may be carried out by the Shire on the day. **It is a requirement that food stalls display a menu and price list.**
2. Stall fees will not be refunded should inclement weather, Covid or other factors beyond the control of the Bridgetown Agricultural Show Organising Committee affect the event, unless the event is cancelled. Any refunds are subject to the sole discretion of the BAS Committee. **No refunds will be given for cancellations of bookings within 2 weeks (14 days) prior to Show day.**
3. The Bridgetown Agricultural Society Inc reserves the right of refusal to any applicant and to change stall locations without notice.
4. The sale, distribution or use is prohibited of:
 - Any item which may by its use or operation cause alarm or distress to any person or animal.
 - Bows and arrows of any description, cap guns, caps for cap guns, lasers and water pistols.
 - Celluloid toys, unless they comply with Health Department Regulations and a permit has been obtained.
 - Chemical sprays, silly string, shaving cream, streamers or any other similar spray projected items.
 - Fireworks, smoking or vaping products.
 - Products with easily accessible button batteries.
5. **Please provide a list of products you will be displaying for sale on the day to the Administrator. Unlisted goods will not be permitted for sale.** Remember that all products available to the public shall comply with Australian Product Safety and Consumer Protection Laws.
6. Stall holders should ensure they maintain their site in a clean and safe condition. All rubbish must be deposited in bins provided.
7. Stallholders are responsible for providing with COVID-safe conditions for all staff and customers.
8. Trestles, tables and marquees are not supplied and shade is limited so stall holders should make their own arrangements.
9. The event commences at **9.00am** so stalls should be erected and operational by then. As the event continues through to **9:00pm**, stall holders can decide their own closing time, but please not before **4.30pm**.
10. Limited free overnight camping is available on the grounds for exhibitors (Friday/Saturday night, toilet and shower facilities on site). Please enquire to the Administrator ruth689@bigpond.com for site bookings.
11. If using a powered site, all extension cords and any other electrical equipment shall be fitted with a valid test tag and any electrical equipment on your site must comply with Australian Standards.
12. All power cords in trafficable areas shall be buried and/or suitably covered.
13. **NO DOGS** to be brought to the grounds unless seeing eye etc or as part of an exhibit. If so they must be kept on a leash at all times.
14. The use of loudspeakers and other amplified equipment is prohibited unless to give coverage only to the inside of your exhibition.
15. If you are supplying rides/amusements please attach certificate of currency and insurance details and evidence of plant registration details with application. All electrical equipment must show evidence of electrical tagging and comply with Australian standards.

The Bridgetown Agricultural Society Inc holds the Agricultural Show as a non-profit event and is totally managed by volunteers from within our local community. Many local and out of town businesses provide sponsorship to fund entertainment and provide prizes for activities. Your fees go towards administration and organisation of the stall areas and upkeep of the facilities and grounds, which are not owned or maintained by the Shire.

We thank you for your support.