

Bridgetown Agricultural Show
Saturday 25 November 2017
Stall Holder/Trade Application Form

Please read the attached Conditions before completing this form. All information must be fully completed and this form returned for your application to be considered.

Please note this is an application only. No money should be submitted with this application. If your application is successful an invoice will be sent to you for payment and finalisation of your application.
****All payment to be finalised by Friday 29 October****

Name of Exhibitor Contact _____
 Name of Organisation / Business _____
 Postal Address _____
 Phone No _____
 e-mail address _____
 Type/Description of Exhibit _____

NOTE – NO INDOOR SPACE IS AVAILABLE. NO DOGS ALLOWED IN SHOWGROUNDS

	No. required	Cost	Total
Heavy Commercial only (e.g. water tanks, boats, tractors, etc.) on oval, 10mtrs x 10mtrs		\$120 per bay	\$
Heavy Commercial only, on oval, 5m frontage x 10m		\$70 per bay	\$
Retail (e.g. food, garden, household, outdoor, etc.) 3 x 3 metre		\$60 per bay	\$
Food Vendors only, mandatory: Shire Inspection fee		\$10 per licence	\$
Additional frontage (retail only)		\$15 per metre	\$
Power point – 3 phase		\$50 each	\$
Power point – 10 amp		\$25 each	\$
Power point – 15 amp		\$25 each	\$
Rowan Hall (wine, cheese, olives, etc.) 3 x 3 metre		\$60 per bay	\$
Sideshow Alley (rides, games). Specify size	Give frontage x depth	\$12 per mt frontage	\$
Entry passes: <i>Two complimentary passes are issued with each application, however, as all staffers on stalls need a pass, extra passes can be purchased if needed (i.e. more than two people)</i>		\$10 each	\$
TOTAL			\$

Area must Include A. Overall length of vehicle including tow-hitch B. Awnings, outside furniture or display C. Width (Include; furniture of displays, guy ropes, extra vehicles, extra storage space)	Please sign below acknowledging acceptance of conditions and attach all relevant paper work, i.e. copy of food stall licence, insurance certificates, evidence of plant registration certificate, electrical tagging for all electrical equipment and submit: A. <u>By post</u> STALL/TRADE CO-ORDINATOR BRIDGETOWN SHOW PO BOX 17 BRIDGETOWN WA 6255 B. <u>By email</u> Email scanned PDFs of all documents to secretary@bridgetownshow.com.au
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I have read and understood the attached Conditions that apply to my application and agree to abide by them to participate in the Bridgetown Agricultural Show Day.

Signed: _____ Date: _____

Office Use Only	Date Received:	Receipt No:	Reference:	Ticket No's:	Site Allocation:
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BRIDGETOWN SHOW CONDITIONS

Commercial Stall holders shall provide their own Public Liability Insurance for their own particular exhibit and attend the Bridgetown Agricultural Show at their own risk.—Cottage Craft Exempt.

1. Food stall holders shall hold appropriate Health Licences (to be produced on request). Note: the Licence Inspection Fee payable with application is imposed by the Shire and is collected by them from the Society. **It is a requirement that food stalls display a menu and price list.**
2. Stall fees will not be refunded should inclement weather or factors beyond the control of the Bridgetown Agricultural Show Day Organising Committee affect the event unless the event is cancelled. No refunds will be given for cancellations of bookings within 2 weeks (14 days) prior to Showday.
3. The Bridgetown Agricultural Society Inc reserves the right of refusal to any applicant and to change stall locations without notice.
4. The sale, distribution or use is prohibited of:
 - Any item which may by its use or operation cause alarm or distress to any person or animal.
 - Bows and arrows of any description
 - Cap guns and caps for cap guns
 - Celluloid toys, unless they comply with Health Department Regulations and a permit has been obtained.
 - Chemical sprays
 - Silly string, shaving cream, stage door streamers or any other similar spray projected items.
 - Fireworks
 - Laser and water pistols

Please provide a list of products you will be displaying for sale on the day. Unlisted goods will not be permitted for sale.

5. Stall holders should ensure they maintain their site in a clean and safe condition. All rubbish must be deposited in bins provided.
6. Trestles, tables and marquees are not supplied and shade is limited so stall holders should make their own arrangements.
7. Show day commences at 9.00am so stalls should be erected by then. As the Show continues through to 9.30pm stall holders can decide their own closing time, but please not before 4.30pm.
8. Stall holders may share stalls within a designated bay, however only 1 entry ticket per bay will be allocated.
9. If using a powered site all extension cords and any other electrical equipment shall be fitted with a valid test tag and any electrical equipment on your site must comply with Australian Standards.
10. All power cords in trafficable areas shall be buried and/or suitably covered.
11. This is an application only. Payment options will be listed on the invoice if your application is successful. Two entry passes will be forwarded to holders in the last week of October. (Staff must pay to enter the Show if no entry ticket held). Additional tickets can be purchased @ \$10 each. Side Show operators are asked to provide the number of workers helping set up equipment with this application.
12. **NO DOGS** to be brought to the grounds unless seeing eye or as part of an exhibit. If so they must be kept on a leash at all times.
13. The use of loud speakers and other amplified equipment is prohibited unless to give coverage only to the inside of your exhibition.
14. If you are supplying rides / amusements please attach certificate of currency and insurance details and evidence of plant registration details with application. All electrical equipment must show evidence of electrical tagging and comply with Australian standards.

Please retain these conditions for your personal record.

A note for your interest

The Bridgetown Agricultural Society Inc holds the annual Show Day as a non-profit event and is totally managed by volunteers from within our local community. Many local and out of town businesses provide sponsorship to fund entertainment and provide prizes for show entries. Your fees go towards administration and organization of the stall areas and upkeep of the facilities on Show Day. We thank you for your support.